



ST. THOMAS SCHOOL



PROSPECTUS : 2027-2028



Introduction & General Information

The Roman Catholic Diocese of Agra Educational Society is delighted to establish yet another self-financed Christian Minority Institution under Article 30(1) of the Constitution of India – **St. Thomas School, Sunari, Agra – 283105**, guided by the luminous motto **“Lead Kindly Light.”**

Inspired by the words of our Lord Jesus Christ, **“I am the light of the world. Whoever follows me will never walk in darkness, but will have the light of life”** (John 8:12), we believe that every child is uniquely created and gifted. At St. Thomas School, we are committed to discovering each student's individual learning rhythm and nurturing his or her God-given potential.

Our vision of education is truly holistic. We strive to form young minds and hearts in an integral manner – fostering intellectual excellence, physical fitness, emotional maturity, spiritual depth, and social responsibility. We aim to shape men and women of character who embody the timeless values of hard work, honesty, compassion, and universal brotherhood. Those who pass through the portals of St. Thomas School will, by God's grace, emerge as confident, humble, and culturally rooted individuals with a global vision – ready to meet the challenges of modern life while remaining firmly anchored in truth, justice, love, and peace.

Although established primarily for the Christian minority community, St. Thomas School opens its doors wide to students of every caste, creed, gender, and social background. We warmly welcome all families who share our vision and are committed to the holistic formation of their children.

The Roman Catholic Diocese of Agra Educational Society (RCDAES) is a registered educational society under the *Societies Registration Act XXI of 1860*, formally registered on 26 June 1988 (Registration No. 425/1988–89). The Roman Catholic Archdiocese of Agra has played a pivotal role in the field of education across Uttar Pradesh and even throughout Northern India. Its long-standing commitment to academic excellence is exemplified by St. Peter's College, Agra, established in 1846, which remains a distinguished symbol of its dedication to quality education.



A Short History

With the desire to bring quality education closer to the families of Sikandra, the Roman Catholic Diocese of Agra began a small primary school at Block C-1, Shastripuram, Agra, in 2014. As the demand grew and the existing campus could not be expanded to Senior Secondary level, a new, spacious plot was acquired in Sunari village in 2019.

After the disruptions caused by the Covid-19 pandemic, the new, state-of-the-art school building was solemnly blessed and inaugurated in March 2022. Within a short span, the school has flourished and, in the previous academic session, successfully offered education up to Grade XII.



Our Vision of Holistic Education

At St. Thomas School, we believe education must touch every dimension of the human person. We therefore commit ourselves to forming young people who are:

- ☞ Intellectually sharp and lifelong learners
- ☞ Physically fit, disciplined, and team-spirited
- ☞ Emotionally balanced, resilient, and empathetic
- ☞ Spiritually alive and rooted in moral values
- ☞ Socially responsible and committed to justice, peace, and service
- ☞ Culturally proud yet globally aware
- ☞ Creative, confident, and ever open to growth



Our Vision

We, St. Thomas School is Devoted to create to create Responsible universal citizens who would be bright leaders of India and world at large by laying a superior foundation through quality education.

Our Mission

Inspire our students to be passionate lifelong learners through a curriculum with pedagogical integrity which allows them to always inquire, innovate and contribute in meaningful ways to Society.



Affiliation and Classes Offered

The school is affiliated to the *Council for the Indian School Certificate Examinations (CISCE)*, New Delhi (School Code: **UP473**). Classes from **Nursery to Grade XII** are currently functioning on the campus.

Admission Policy: Academic Session 2026-2027

St. Thomas School is committed to the principle that every child has the right to quality education. We maintain a non-discriminatory environment, making no distinction based on caste, creed, gender, economic status, or social status. As a co-educational institution, we strive to uphold gender equality by aiming to reserve 50% of the available seats for both boys and girls as far as feasible. Admission is necessarily limited by the infrastructure and resources available. We can only admit the number of students we can effectively accommodate.

The Prospectus and Registration Form for admission, starting from the Nursery level, will be made available through online and offline modes.

The following age criteria apply as on July 31, 2027:

Class	Age Limit (As on July 31, 2027)	Date of Birth (D.O.B.) Range
NURSERY	3 Years 00 months to 3 years 11 months	Born between Aug. 2, 2023, and Aug. 1, 2024
JUNIOR KG	4 Years 00 months to 4 years 11 months	Born between July 2, 2022, and July 1, 2023
SENIOR KG	5 Years 00 months to 5 years 11 months	Born between July 2, 2021, and July 1, 2022

1. **Registration:** Parents seeking admission must register their ward's name via the designated online/offline portal and submit the duly filled Registration Form at the School Office on the specified date and time.
2. **Interaction/Identification:** Parents, along with the child, must attend the school on the allotted dates for the necessary identification/interaction process.
3. **Selection:** The list of selected students will be communicated to the parents on the due date.
4. **Completion of Formalities:** Parents of selected students must adhere to the timeline provided to deposit the Admission Fee plus the First Quarter Composite Tuition Fee and complete all other mandated formalities.
5. **Parental Presence:** Only the legal parent(s) of the child will be permitted to complete the admission formalities; no other relatives are authorised to do so.
6. **Forfeiture of Seat:** If the parent whose child is named in the admission list fails to complete the formalities and remit the required fees within the stipulated dates, the opportunity for admission shall be forfeited.
7. **Fee Policy:** Any fee remitted to the school at the time of admission is non-refundable under any circumstances, including subsequent withdrawal of the child.



Document Policy (Date of Birth)

- The Date of Birth, once registered in the school records, cannot be altered or changed.
- Only the Date of Birth Certificate issued by the Registrar of Births and Deaths under the Registration of Births and Deaths Act, 1969 (RBD Act, 1969), will be accepted as the sole valid documentary proof of birth.
- The Aadhar Card is explicitly not considered a valid or conclusive proof of Date of Birth for admission purposes, a principle reinforced by the RBD Act, 1969, and upheld by the Honourable Supreme Court (as observed on October 24, 2024).

Parents seeking admission for their wards must be fully aware of and accept all the above-stated norms and regulations. A comprehensive set of all school rules is available on the school website.

The school reserves the right to grant/reject any admission application without assigning any reason.

Medium of Instruction

English is the primary medium of instruction in our school. However, Hindi is given equal importance as the local and national official language

Academic Structure

The academic year is divided into two terms. Students will appear for two Unit Tests, the Half-Yearly Examination (September), and the Annual Examination (Feb-March).

Fee Structure

The detailed fee chart for the **previous year (2025-26)**, **current year (2026-27)**, and **ensuing year (2027-28)** is provided below. No student will be permitted to begin a new term unless **all outstanding dues** are cleared **before the commencement** of that term.

Fee payments must be made **either through the designated bank** or via the **school's online payment portal**, strictly according to the dates mentioned in the fee book. Failure to adhere to the due dates will attract **late fee charges**.

In accordance with the *UP Self-Financed Independent School (Fee Fixation) Act 2018, Section 3(3)(a)(i)*, the school collects fees in **Bi-monthly instalments**. Parents are requested to remit the quarterly fee **before the end of first month**. For the convenience of parents who may find monthly payments difficult, the school provides an option to deposit fees **monthly**.

Classes	Fees Head	Fees of Prev. Year 2025-26 in Rs.	Fees of Current Year 2026-27 in Rs.	Fees of Ensuing Year 2027-28 in Rs.
Nursery Junior KG Senior KG	Annual Composite Fee	50,820	54,660	59,400
	Exam Fee	1,200	1,200	1,200
I-II	Annual Composite Fee	53,040	56,760	61,800
	Exam Fee	1300	1300	1300
III-V	Annual Composite Fee	53,280	57,300	62,940
	Exam Fee	1300	1300	1300
VI-VIII	Annual Composite Fee	56,400	60,360	66,000
	Exam Fee	1400	1400	1400
VIII	Annual Composite Fee	57,360	61,380	67,200
	Exam Fee	2,000	2,000	1,500
IX-X	Annual Composite Fee	60,120	64,320	70,080
	Exam Fee	2000	2000	2000
XI-XII SCI	Annual Composite Fee	N.A. (New)	86,400	93,600
	Exam Fee		3000	3000
XI-XII Comm.	Annual Composite Fee	N.A. (New)	81,600	88,800
	Exam Fee		3000	3000

Notes :

Fee Payment Schedule: Fees should be paid on a bi-monthly basis. The fees for each two-month period must be paid on or before the last day of the first month of that period. A late fine of Rs. 200/- for each subsequent month of delay will be charged until the outstanding fees are paid.

Full-Year Fees: Fees are payable for all 12 months of the academic year. No reduction, exemption, or refund shall be granted on account of school vacations, holidays, or a student's absence.

Annual Fee Increment: Fees shall be subject to a proportionate annual increase in accordance with the applicable provisions of the Uttar Pradesh Self-Financed Independent Schools (Fee Regulation) Act, 2018, and the rules and directions issued thereunder.

Optional Activities and Additional Charges: Additional charges shall be payable for optional activities and facilities, such as educational tours, excursions, Olympiads, competitions, special programmes, and other activities, wherever applicable. Such charges shall be communicated separately to parents.

Board Registration and Examination Fees: Registration fees for Grade IX and examination fees for ICSE (Grade X) and ISC (Grade XII) shall be charged separately, as applicable, in accordance with the instructions, fee schedules, and guidelines issued by the Council for the Indian School Certificate Examinations (CISCE) from time to time.

Sports, Co-curricular, and Extracurricular Activities

The school is committed to providing holistic education. Along with strong academic instruction, equal emphasis is placed on a wide range of co-curricular and extracurricular activities such as speech, singing, music, dancing, craft, drawing, recitation, fancy dress, debates, essay writing, declamation, skits, sports, and games. These activities are conducted throughout the academic year, and students who excel are duly recognized and awarded for their achievements.



Teaching and learning at St. Thomas School

At St. Thomas School, we employ a diverse range of dynamic and engaging teaching-learning methodologies designed to challenge, motivate, and inspire students to achieve excellence. Our approach emphasises the development of essential 21st-century knowledge and skills, preparing learners for a rapidly evolving world.

We adopt **inquiry-based** and **application-oriented** strategies across all subjects and age groups. These methods encourage students to explore diverse ideas independently and collaboratively, fostering respect for differing viewpoints, building new perspectives, and cultivating a sense of ownership over their learning journey.

Our Educational Programmes Empower Students To:

Develop confidence in handling information and ideas – both their own and those of others.

Take personal responsibility for their actions while showing respect and consideration for others.

Become reflective learners who can identify and address their ongoing learning needs.

Cultivate creativity, innovation, and readiness to embrace future opportunities and challenges.

Become articulate and effective communicators capable of expressing themselves clearly and appropriately.

Empathise with others, appreciate diversity, and value inclusive perspectives.

Grow into responsible individuals who lead healthy, active, and balanced lives.

Emerge as engaged citizens committed to community service and addressing global issues.

Through this holistic and student-centred approach, we nurture lifelong learners who are not only academically proficient but also morally grounded, socially conscious, and prepared to lead with compassion and integrity.

Salaries of the teaching staff :

The teaching staff is compensated in accordance with the grade pay structure prescribed by the Council and the State Government. The pay scales for teachers are as follows:

Grade	Pay Band	Grade Pay	No. of Teachers
Pre-Primary	9300-34800	2800	04
PRT	9300-34800	4200	25
TGT	9300-34800	4600	19
TGT	9300-34800	4800	06

In addition to the above pay structure, teachers receive several other benefits including Provident Fund, House Rent Allowance (HRA), ESIC, Gratuity, and other terminal benefits, ensuring compensation that is fair, transparent, and aligned with the best standards.

Major Events Organized Throughout the Academic Year

The school hosts a rich variety of events that foster cultural, academic, and social development. Major celebrations and programmes include the Vidyarambh Ceremony, Helper's Day, Environment Day, Annual Cultural Day, Annual Sports Day, Science, Art & Craft Exhibition, Republic Day, Independence Day, Teacher's Day, Gandhi Jayanti, Children's Day, singing competitions, various inter-school competitions, and numerous other events conducted throughout the academic year.

Teacher Training and Development Programmes

To ensure continuous professional growth, the school organizes a range of training programmes and seminars for teachers. These include workshops on **Managing Behavioural Challenges in Students, Accountancy, OSM Training, Phonics and Phonetics Drills, Stress Management, and Capacity-Building Programmes** focusing on **Life Skills, Attitude, Values, and Health**. These sessions enhance communication abilities, strengthen facilitation skills, and equip teachers to conduct more effective and engaging classroom sessions.

School Uniform

(For detailed and updated information, please refer to the School Website)

Pre-Primary Summer: White shirt with red-check border, red-check trousers/skirts, red socks, custom shoes. **Winter:** Grey check pants, white shirt, red hooded sweater & jacket.

Class I onwards Summer: Grey shirt, black trousers with stripes, tie, socks. **Winter:** Full-sleeve shirt, woollen pants, red sweater & blazer, cap. **P.T. Days:** House T-shirt, trousers, P.T. shoes.

P.T. Dress (Wednesday & Saturday)

House T-shirt and trousers, paired with P.T. shoes. (For more details refer school website)

Attention Parents/Guardians

This school is a **minority, non-profit institution** and therefore **does not engage in any commercial activities**, including transportation services, sale of books, or sale of uniforms.

The school **does not provide any form of transport facility** and holds **no liability** regarding the same.

Parents are required to purchase **prescribed books and stationery** from the open market.

The **official school uniform** should also be purchased from standard vendors offering the design prescribed by the school.

School Prayer

"Lead Kindly Light"

May this Divine Light, the source of all knowledge and wisdom, inspire and illumine the hearts and minds of all who enter the portals of this institution. May the Divine Light guide and protect our children from every form of evil.





ST. THOMAS SCHOOL

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